



Bletchley and Fenny Stratford Town Council

There will be a meeting of the Full Council on Tuesday, 24th January, 2023 to be held at Newton Leys Pavilion, Furzey Way commencing at 7.30 pm to transact the items of business set out in the agenda below.

Delia Shephard

Delia Shephard
Clerk to the Council
Tuesday, 17 January 2023

AGENDA

1. To note councillors' apologies for absence
2. To note councillors' declarations of interest in matters on the agenda
(Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, councillors are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting)
3. To approve draft minutes of meeting Tuesday, 22 November 2022 of Full Council (Pages 1 - 8)
4. Public Speaking
To receive representations from members of the public on items on the agenda and to hear questions from members of the public about council business which may not be listed on the agenda.

Members of the public who wish to present a spoken or written representation should contact the Clerk no later than 12 noon on the day before the day of the meeting to register to be heard.

The public speaking session will generally last no more than 15 minutes and individuals will be permitted to speak for a maximum of 3 minutes.

Requests to speak or ask questions will be dealt with in the order in which they have been received by the Clerk.

For more information or to register to speak please contact:
Delia Shephard
Town Clerk
01908 649469
clerk@bletchleyfennystratford-tc.gov.uk

Please be aware that meetings may be recorded including the representations made by members of the public.
5. To note the minutes of recent meetings of committees of the council and to consider any recommendations contained therein not specified elsewhere on the agenda
 - (i) Draft minutes of meeting Tuesday, 6 December 2022 of Community Committee (Pages 9 - 10)
No recommendations but councillor' attention is drawn to item concerning the Coronation (Minute reference CC22/23-49).
 - (ii) Draft minutes of meeting Tuesday, 13 December 2022 of Finance and Governance Committee (Pages 11 - 22)
Recommendations:

Members of the public and representatives of the media are welcome to attend but are warned that items marked with an asterisk () may involve discussion of confidential information and the council may resolve to exclude members of the public and press if this is deemed to be in the public interest*

- i Minute reference FC22/23-48 Recommendation to note and approve internal audit report
 - ii Minute reference FC22/23-49 Recommendation to adopt financial risk assessment
 - iii Minute reference 22/23 -57 Recommendations re budget and present see agenda item 7.iii and 7.iv
- (iii) Draft minutes of meeting Tuesday, 10 January 2023 of Environment and Planning Committee
No recommendations (Pages 23 - 24)
- (iv) Draft minutes of meeting Thursday, 19 January 2023 of Employment Policy Committee (Pages 25 - 28)
- 6. To review and comment on planning applications due to be considered by Milton Keynes Council
 - (i) 22/03022/FUL - Flat A 128 Western Road Bletchley Milton Keynes MK2 2PU - Proposed extension to the second floor of the existing flat building for the provision of 2 flats and replacement roof (Pages 29 - 44)
 - (ii) 22/03171/FUL - 49 - 51 Aylesbury Street Bletchley Milton Keynes MK2 2BQ - Change of Use of part of retail unit to form a self-contained dwelling (Pages 45 - 62)
 - (iii) 22/03172/LBC - 49 - 51 Aylesbury Street Bletchley Milton Keynes MK2 2BQ - Listed Building Consent for change of use of part of retail unit to form a self-contained dwelling (Pages 63 - 80)
 - (iv) 22/03173/FUL - 49 - 51 Aylesbury Street Bletchley Milton Keynes MK2 2BQ - Sub-division of permitted dwelling into 2 No. studio units (as per previous approvals 18/01611/FUL and 18/01612/LBC) (Pages 81 - 96)
 - (v) 22/03174/LBC - 49 - 51 Aylesbury Street Bletchley Milton Keynes MK2 2BQ - Listed building consent for the sub-division of permitted dwelling into 2 N.o studio units (as per previous approvals 18/01611/FUL and 18/01612/LBC) (Pages 97 - 112)
- 7. Financial Matters
 - (i) To note a summary financial report showing income and expenditure against budget to date (Pages 113 - 114)
 - (ii) To ratify a list of payments made or due to be made by the council before the next meeting of the Finance & Governance Committee (Pages 115 - 118)
 - (iii) To approve the town council's draft budget for 2023-2024 as recommended by the Finance and Governance Committee on 13 December 2022 (Pages 119 - 126)
 - (iv) To set the precept for Bletchley and Fenny Stratford Town Council and to authorise officers to submit the precept demand to the precepting authority
- 8. Property Matters
 - (i) To authorise signature of lease for premises at Barton Road, Bletchley (Pages 127 - 172)
 - (ii) To note anticipated completion of adoption of Newton Leys Football Pitches (Pages 173 - 182)
- 9. To approve draft annual calendar of meetings for 2023-2024 (Pages 183 - 186)
- 10. To pass a resolution that Bletchley and Fenny Stratford Town Council signs up to the national civility and respect project being undertaken by NALC and SLCC and to

undertakes the following actions to enable it to do so

- i adopt a new draft member officer protocol to replace the town council's previously adopted policy
- ii publish the civility and respect project bullying and harassment statement on the town council website and in council locations
- iii adopt the civility and respect project dignity at work policy

(Additional documents relating to this item may be added to the agenda pack following a meeting of the Employment Policy Committee on 19 January 2023.)

- 11. To approve a proposal to develop a digital heritage trail for Bletchley town centre (running from Bletchley Station to Fenny Stratford) (Pages 249 - 252)
- 12. To note the passing of a resolution by Milton Keynes City Council on 23 November 2022 concerning the work of town and parish councils in Milton Keynes (Pages 253 - 254)